

Elevate Youth California: Supporting Capacity Building for Community Organizations Round 4 Funded Partner Overview Webinar We will begin soon!

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SHFCENTER.ORG May 23, 2023



Welcome to the Elevate Youth California: Supporting Capacity Building for Community Organizations Round 4 Funded Partner Overview Webinar

May 23, 2023



Elevate Youth California Team



Palvinder Kaur Senior Program Officer



Matt Cervantes

Managing Director of Healthy

Youth Development Programs



Antonia Gonzalez Program Associate



Latojanae Hull Program Associate



Shyra Murrey Senior Program Associate



Travis WellsSenior Program Associate



Gerald White Program Assistant



Evaluation Team



Maurice Samuels

Managing Director of
Evaluation and Learning



Noemi Avalos Evaluation Officer



Breanna MattisEvaluation Associate



Communications Team



Aketa Marie Williams

Managing Director of
Communications

Communications Lead



Samantha Garcia
Communications
Officer
Storytelling



Cynthia Moreno
Communications
Officer
Media



Madyson Taylor
Communications
Associate
Social Media and Co-Lead



Contracts and Compliance and Finance Team Members



Emily Chaphalkar
Managing Director of
Contracts and
Compliance





Lucas ColeAssociate Controller



Keith WilsonGrant Accountant



Department of Health Care Services



Jessica Fielding
Section Chief
Community Services
Division/Program and
Policy Section



Agenda

- Welcome
- Program Background
- Cohort Partners
- Contract Agreement Process
- Insurance Requirements
- Overview of Grant Requirements
- Communications Strategy
- Important Reminders
- Q&A



Prop. 64 Background

- Prop. 64 legalized adult use of cannabis
- Created new taxes on the cultivation and sale of marijuana
- Revenues go into the California Marijuana Tax Fund
- 60% to Youth Education Prevention, Early Intervention and Treatment



Funding

Elevate Youth California (EYC) is a program of the California Department of Health Care Services (DHCS) funded through Proposition 64 California Cannabis Tax Fund, Allocation 3, Youth Education Prevention, Early Intervention, and Treatment Account. Sierra Health Foundation: Center for Health Program Management (The Center) is contracted to support the implementation of EYC.







Elevate Youth California Program Goal

Grounded in social justice youth development, Elevate Youth California supports a statewide network of organizations working on youth substance use disorder (SUD) prevention, education and early intervention start-up activities and/or enhancement efforts in low-income urban and rural areas throughout California, with a focus on impacting policy, systems and environmental change.



Guiding Values

- 1. Invest in youth empowerment, leadership and development
- 2. Implement programs through the cultural lens of the impacted community





Supporting Capacity Building for Tribal and Community Organizations

Strengthen the capacity of emerging grassroots community-based organizations and Tribal organizations throughout California to build effective and sustainable programs/practices for substance use disorder prevention among youth 12-26 years old in low-income, rural and/or urban racial, ethnic and cultural communities disproportionally impacted by the War on Drugs.



Social Justice Youth Development in Action

- Elevate Youth California is a Youth Social Justice Mentoring and Peer Support Program focusing on communities disproportionately impacted by the War on Drugs.
- Examples of Programming:
 - Youth-led organizing, student activism
 - Campaign to address a school or community concern
 - Efforts to change a social condition through public policy



Substance Use Disorder Prevention

- Prevention encompasses activities that promote healthy behaviors, reduce risks and build protective factors.
- Harm reduction aims to reduce at-risk, moderate and high-risk behaviors often associated with substance misuse.



Implementation Strategies

Projects must contain a component of **youth activism** and at least one other mentorship and/or peer-led support and leadership program:

- Mentorship/relationship building
- Peer-led support and leadership programs



Funded Partners

Visit www.elevateyouthca.org to learn more

Standard Track

Focusing on policy, system and environmental change through youth activism, mentorship and peer-led support.

- 36 months
- Up to \$1 million
- Cohort 1: 26 projects = \$21.5 million
- Cohort 2: 32 projects = \$29.7 million
- Cohort 3: 61 projects = \$52.7 million
- Cohort 4: 61 projects = \$58.52 million

Capacity Building Track

Focusing on strengthening the operational, programmatic, financial or organizational structure of community-based organizations.

- 30 months
- \$75,000 to \$400,000
- Cohort 1: 18 projects = \$5 million
- Cohort 2: 36 projects = \$13.481 million
- Cohort 3: 44 projects = \$16.69 million

Innovation Track

Focusing on non-traditional methods for policy, systems and environmental change through evaluation.

- 33 months
- \$500,000 to \$750,000
- Cohort 1: 12 projects = \$8.147 million



Current Funded Partners

Visit <u>www.elevateyouthca.org</u> to learn more





Home About Program Impact News Resources Contact



Learn how our 44 Capacity Building Cohort 3 partners are implementing innovative projects for substance use disorder prevention for youth.

Action Network

Mendocino County, Sonoma County \$247,030.00

To build organizational capacity to empower Native American and Latinx youth in Mendocino and Sonoma counties to become advocates through hands-on, youth-led projects focusing on social justice to strengthen communities and reduce substance use.

American Indian Child Resource Center

Alameda County \$397,237.00

To build organizational capacity to empower Native American youth in Alameda County through peer mentorship, culturally rooted healing practices and youth activism to reduce substance use.

Anay Tribal Health Clinic

Siskiyou County \$399,321.00

To build organizational capacity to increase access to culturally appropriate mental health services for American Indian/Alaska Native youth in Siskiyou County through advocacy and leadership training and campaigns to de-stigmatize mental health and reduce substance use.

Akoma Unity Center

San Bernardino County \$399,650.00

To build organizational capacity to empower Black and Latinx youth in San Bernardino County to become leaders through a peer-to-peer youth ambassador program to reduce substance use.

Anamatangi Polynesian Voices

San Mateo County, Santa Clara County \$400,000.00

To build organizational capacity to support Native Hawaiian and Pacific Islander youth in San Mateo and Santa Clara counties through culturally responsive programming and restorative justice advocacy to reduce suspensions and substance use.

Big Valley Rancheria Band of Pomo Indians

Lake County \$388,591.00

To build organizational capacity to empower Tribal youth in Lake County through peer-to-peer support to illuminate alternative pathways from the criminal justice system and reduce substance abuse.



Elevate Youth California Rounds 1-4

- 290 Grant Awards
- 53 California Counties
- \$205.992 Million Dollars



YOUTH CALIFORNIA

All Funded Partners 2020-2025

Project Coverage Areas **"//////Not Covered by Project** Partial County Coverage

Standard Track

\$21.6M Cohort 1: 26 Projects

\$29.7M Cohort 2: 32 Projects

\$52.8M

Cohort 3: 61 Projects

\$58.5M Cohort 4: 61 Projects

Capacity Building Track

\$5M Cohort 1: 18 Projects

\$13.4M

Cohort 2: 36 Projects

\$16.7M

Cohort 3: 44 Projects

▲ Innovation Track \$8.1M

IMPERIAL

Innovation Track Cohort: 12 Projects



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All Funded Partners 2020-2025

Counties	Standard	Innovation	Capacity Building
Alameda	16	2	8
Alpine	0	0	0
Amador	1	0	0
Butte	3	1	1
Calaveras	0	0	1
Colusa	0	0	0
Contra Costa	7	0	4
Del Norte	4	1	1
El Dorado	3	0	0
Fresno	11	2	8
Glenn	2	0	0
Humboldt	5	2	2
Imperial	1	0	0
Inyo	0	0	0
Kern	6	1	2
Kings	2	0	3
Lake	4	0	2
Lassen	0	0	2
Los Angeles	33	2	16
Madera	6	1	1
Marin	4	0	3
Mariposa	1	0	0
Mendocino	3	2	2
Merced	4	1	1
Modoc	0	0	2
Mono	0	0	0
Monterey	3	0	3
Napa	1	0	0
Nevada	4	0	0
Orange	7	0	4
Placer	4	0	1

Counties	Standard	Innovation	Capacity Building
Plumas	0	0	0
Riverside	2	0	7
Sacramento	27	3	15
San Benito	2	0	0
San Bernardino	9	0	12
San Diego	12	0	6
San Francisco	5	1	2
San Joaquin	9	2	11
San Luis Obispo	1	0	0
San Mateo	2	0	1
Santa Barbara	4	0	2
Santa Clara	5	1	2
Santa Cruz	2	0	3
Shasta	2	1	3
Sierra	1	0	0
Siskiyou	0	1	3
Solano	4	0	6
Sonoma	3	1	3
Stanislaus	6	1	3
Statewide	1	0	0
Sutter	1	0	0
Tehema	1	0	1
Trinity	0	1	1
Tulare	5	0	6
Tuolumne	1	0	1
Ventura	3	0	0
Yolo	7	1	2
Yuba	1	0	1



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Questions?



Contract Agreement Process and Insurance Requirements



Contract Agreement Process

- E-mail from CongaSign with a link to your organization's subrecipient agreement
- Review contract agreement
- Sign contract agreement via CongaSign
- E-mail from The Center at Sierra Health Foundation via TrustLayer with insurance requirements



Insurance Requirements

- Insurance compliance documents must be submitted to The Center within 30 days of executing your agreement.
- Insurance must be maintained through the duration of the project and renewed if necessary.
- Contact <u>insurancecompliance@sierrahealth.org</u> ASAP for assistance if your organization is unable to obtain the required insurance or if you have insurance questions.
- Important: Additional insureds must be written exactly as stated in your contract agreement AND payments will not be released until accurate and complete insurance requirements are received.
- Resource: <u>CalNonprofits Insurance Services CalNonprofits</u>



Insurance Evidence Requirements

Commercial General Liability

- Each Occurrence must be greater or equal to \$1,000,000
 - Coverage Trigger: Occurrence must be present
 - Insurance is written on an occurrence basis using ISO form CG 0001 or equivalent
- General Aggregate must be greater or equal to \$2,000,000
- Products/Completed Operations Aggregate must be greater or equal to \$2,000,000
- Primary and Non-Contributory Endorsement must be present
- Additional Insured Endorsement must be present, naming The Center, Sierra Health Foundation,
 CDSS, The State of California, their respective officers, directors, agents, representatives,
 constituent entities, affiliates, volunteers, officials, parents, subsidiaries, and employees
 - With Completed Operations language
 - Using a combination of ISO forms CG2010 10/04 and CG 2037 10/04 or equivalent



Insurance Evidence Requirements

Automobile Liability

- Combined Single Limit (each accident) must be greater or equal to \$1,000,000
- Coverage applies to Owned, Hired and Non-owned Autos
- Additional Insured Endorsement must be present naming The Center, Sierra Health Foundation and The State of California

Worker's Compensation and Employer's Liability

- Statutory Limits must be present
- Employer's Liability Each Accident must be greater or equal to \$1,000,000
- Employer's Liability Disease each employee must be greater or equal to \$1,000,000
- Employer's Liability Disease policy limit must be greater or equal to \$1,000,000
- Waiver of Subrogation Endorsement must be present

Professional Liability

- Each Claim must be greater or equal to \$1,000,000
- Aggregate must be greater or equal to \$2,000,000



Insurance Evidence Requirements

Additional Requirements

- Certificate Holder must read: Sierra Health Foundation, 1321 Garden Highway Sacramento, CA 95833
- A.M Best rating of A-:VII
- Description of Operations must read: The Center, Sierra Health Foundation, The State of California, their respective officers, directors, agents, representatives, constituent entities, affiliates, volunteers, officials, parents, subsidiaries, and employees shall be added as Insureds ("additional Insureds") under each commercial general liability and automobile insurance policy. Agreement #22-20080 must be present.



at Sierra Health Foundation

Certificate of Liability Insurance/COI

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Overview of Grant Requirements



Deliverable-Based Payment Schedule

- First payment upon execution of the subcontract <u>and</u> the completion of all compliance components
- Second payment upon receipt and approval of report deliverables (Progress Reports 1-4, End of Year Report, Year 1 Financial Report and Detailed Expenditure Listing)
- Third payment upon receipt and approval report deliverables (Progress Reports 5-8, End of Year Report, Year 2
 Financial Report and Detailed Expenditure Listing)



Overview of Requirements

- Technical Assistance and Work Plan
- Quarterly Progress Reports
- End of Year Report
- Annual Financial Report
- Detailed Expenditure Listing
- Cumulative Final Report Quantitative, Qualitative, Financial



Technical Assistance and Work Plan

- Organizational strengths and challenges
- Training and technical assistance needs
- Program objectives and activities



Quarterly Progress Report

- Quantitative: partnerships, demographics
- Program Events/Activities
- Narrative: participant outcomes and progress towards capacity building goals



End of Year Report

- Due to The Center by December 1st of each year, starting in 2023
- Narrative Questions
- Quantitative Questions

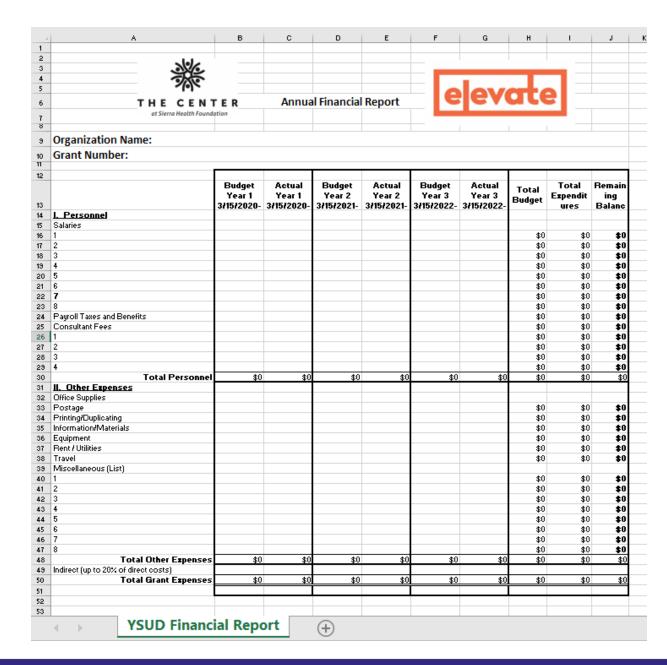


Annual Financial Report

- Financial reporting template
 - Connected with the approved budget
 - Show line-item spending within the reporting period
- Keep supporting documentation for expenditures for the Detailed Expenditure Listing requirement



Annual Financial Report





Detailed Expenditure Listing/General Ledger (GL)

- List of all financial transactions allocated to the grant
- Includes expense incurred, vendor, category, subcategory if applicable, and the exact amount



Cumulative Final Report

- Quantitative
- Narrative
- Financial



Report Submission Dates

Report	Period	Due Date to The Center
Progress Report 1	5/16/2023-8/15/2023	9/15/2023
End of Year Report 1	5/16/2023-11/15/2023	12/1/2023
Progress Report 2	8/16/2023-11/15/2023	12/15/2023
Progress Report 3	11/16/2023-2/15/2024	3/15/2024
Progress Report 4	2/16/2024-5/15/2024	6/15/2024
Annual Financial Report 1 & Detailed Expenditure Listing	5/16/2023-5/15/2024	6/15/2024
Progress Report 5	5/16/2024-8/15/2024	9/15/2024
End of Year Report 2	11/16/2023-11/15/2024	12/1/2024
Progress Report 6	8/16/2024-11/15/2024	12/15/2024
Progress Report 7	11/16/2024-2/15/2025	3/15/2025
Progress Report 8	2/16/2025-5/15/2025	6/15/2025
Annual Financial Report 2 & Detailed Expenditure Listing	5/16/2024-5/15/2025	6/15/2025
Progress Report 9	5/16/2025-8/15/2025	9/15/2025
Progress Report 10	8/15/2025-11/15/2025	12/1/2025
End of Year Report 3 & Cumulative Final Report	11/16/2024-11/15/2025	12/8/2025
Cumulative Financial Report & Detailed Expenditure Listing	5/16/2023-11/15/2025	12/8/2025

^{*}All dates are subject to change. The due date for the Work Plan and Technical Assistance Plan will be provided via email.



Report Submission Process

 We will share the reporting template and submission process in a separate webinar



Budget Modification Process

We recognize that costs may have changed since applications were submitted. Partners may submit budget modification requests to more closely align with actual costs and expenditures.

- Only able to shift funds to allowable items under the funding opportunity
- If you are adding new line items or if a line-item increase by more than 10% you will be required to submit a budget modification
- There is a required template and process for the budget modification



Questions?



In-person/Virtual Convenings

- **2023**
- **2024**
- **2025**



Youth Listening Sessions

- Host a minimum of one youth listening session with impacted youth each year of project implementation
- Feedback on strategy and project implementation





Questions?



We need your partnership to share important messages about Youth SUD prevention

- Serve as a spokesperson for your work
- Share stories, photos, videos, media coverage
- Branding and messaging guidelines
- Public announcements

Communications Overview



Photo from Auburn Hip Hop Congress



Communications Guidelines and Toolkit

- Brand Guidelines
 - Logo use
 - Color palette
 - Fonts
 - Graphic elements
- Social media tips
- Media tools
- Messaging





For public announcements and materials about your work, please include this funding statement:

Elevate Youth California supports this project through Proposition 64 funds. The State of California's Department of Health Care Services contracts The Center at Sierra Health Foundation to support the implementation of this program.

When space is limited, such as videos or social media, you may use this abbreviated funding statement:

This project is supported by Elevate Youth California and funded through Proposition 64.

If your work is supported by other funders, include them as well.

Public Announcements





If you have communications questions, or if you have materials for us to review, reach out to Communications@shfcenter.org and copy elevateyouthca@shfcenter.org.



Technical Assistance, Webinars and Resources

- Access the website: elevateyouthca.org
 - Resources
 - Trainings



Partner Learning and Engagement

- Networking sessions
- Webinars
- One-on-one sessions



Important Reminders

- Timeline of initial payment
- Communications
- Items to stay on top of:
 - Executed contract agreement
 - Reporting
 - Listening sessions
 - Virtual/In-person convenings
 - Resources



Contacts and Resources

Contact:

If you have questions e-mail: pkaur@sierrahealth.org and copy elevateyouthca@shfcenter.org

Resources:

Elevate Youth California website: www.elevateyouthca.org

The Center website: <u>www.shfcenter.org</u>