



# **Elevate Youth California: Alchemer Overview**



May 21, 2024

If you have audio issues using computer speakers, join the audio by phone:

Dial: 1-669-900-6833

Meeting ID: 846 0735 9509

Passcode: 850938





# **Elevate Youth California: Alchemer Overview**



May 21, 2024





#### **Elevate Youth California Team**



Matt Cervantes
Associate Vice President



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**Travis Wells**Senior Program Associate



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#### **Evaluation Team**



Maurice Samuels

Managing Director of
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Elevate Youth California, a project of The Center at Sierra Health Foundation under contract with the State of California's Department of Health Care Services (DHCS), is funded through the DHCS Proposition 64 California Cannabis Tax Fund, Allocation 3, Youth Education Prevention Early Intervention and Treatment Account.





### Agenda

- Alchemer (Reporting Platform)Overview
- Q&A







### **Purpose of the Progress Report**

- Monitoring progress
- Identify challenges and areas of support
- Demonstrate EYC program's overall reach and outcomes





### Format of the Progress Report

- Eight distinct sections
  - 1. Partnerships
  - 2. Core programming: demographics for new youth participants
  - Core programming: demographics for <u>successfully completed</u> <u>youth participants</u>
  - 4. Core programming-activities and youth served
  - 5. Singular programming-activities and attendees
  - 6. Progress towards goals
  - 7. Listening Sessions
  - 8. Cultural lens and additional information

Note: There is an additional section, the Cumulative report, to be completed only with your last progress report



## **Alchemer Overview**



#### **Important Notes**

- Utilize the Word document progress report template for collaboration.
- Use the "Save & Continue Later" option as needed.
- Please only submit each report once.
- Some questions in the online form will not match the number of the question in the word document template if some questions in Alchemer did not apply to you.





#### **Important Notes**

- For some questions (e.g., demographics for race/ethnicity), you will need to enter zero to advance report, instead of leaving the answer blank
- Save pdf file for your records



#### **Upcoming Timeline**

- Office Hours
  - June 6 10am-11am
  - June 11 2pm-3pm
  - June 13 10am-11am
- June 17, 2024 the first biannual progress report due covering program activities from November 16, 2023 to May 15, 2024
- Future progress reports due every 6 months\*



Please email any questions to <u>elevateyouthca@shfcenter.org</u>.

<sup>\*</sup>The next progress report will be due January 31, 2025 and cover the time-period from May 16, 2024 to December 31, 2024.







## **Thank You!**





