

The Elevate Youth California: Youth Substance Use Disorder Prevention Program: Standard Track Request for Applications Review Webinar will begin soon!

- If you have audio issues using computer speakers, join the audio by phone:
 1. Dial: 1-669-900-6833
 2. Meeting ID: 849 7230 6815
 3. Passcode: 851994
- All participants are muted.
- If you have questions during the webinar, submit them through the chat feature (click "Chat" at the top of the screen). Select "All Panelists" as the recipient.

Welcome to the Elevate Youth California: Youth Substance Use Disorder Prevention Program: Standard Track Request for Applications Review Webinar

Elevate Youth California Team



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Department of Health Care Services



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Section Chief
Community Services
Division/Program and
Policy Section

Agenda

- » Program Background
- » The Funding Opportunity
- » How to Apply
- » How to be Competitive

Program Overview and Funding

Elevate Youth California, a project of The Center at Sierra Health Foundation under contract with the State of California's Department of Health Care Services (DHCS), is funded through the DHCS Proposition 64 California Cannabis Tax Fund, Allocation 3, Youth Education Prevention Early Intervention and Treatment Account.



Program Mission and Vision

Mission: Elevate Youth California is a statewide program addressing substance use disorder by investing in youth leadership and activism for youth of color and 2S/LGBTQ+ youth ages 12-26 living in communities disproportionately impacted by the war on drugs.



Vision: All California youth should have equitable opportunities to be leaders and change agents in their community.

Sierra Health Foundation: Center for Health Program Management (The Center) Background

- » Launched in 2012
- » Brings people, ideas and infrastructure together to create positive change in California
- » Dedicated to health and racial equity
- » Managing entity of the Elevate Youth California program in partnership with California Department of Health Care Services

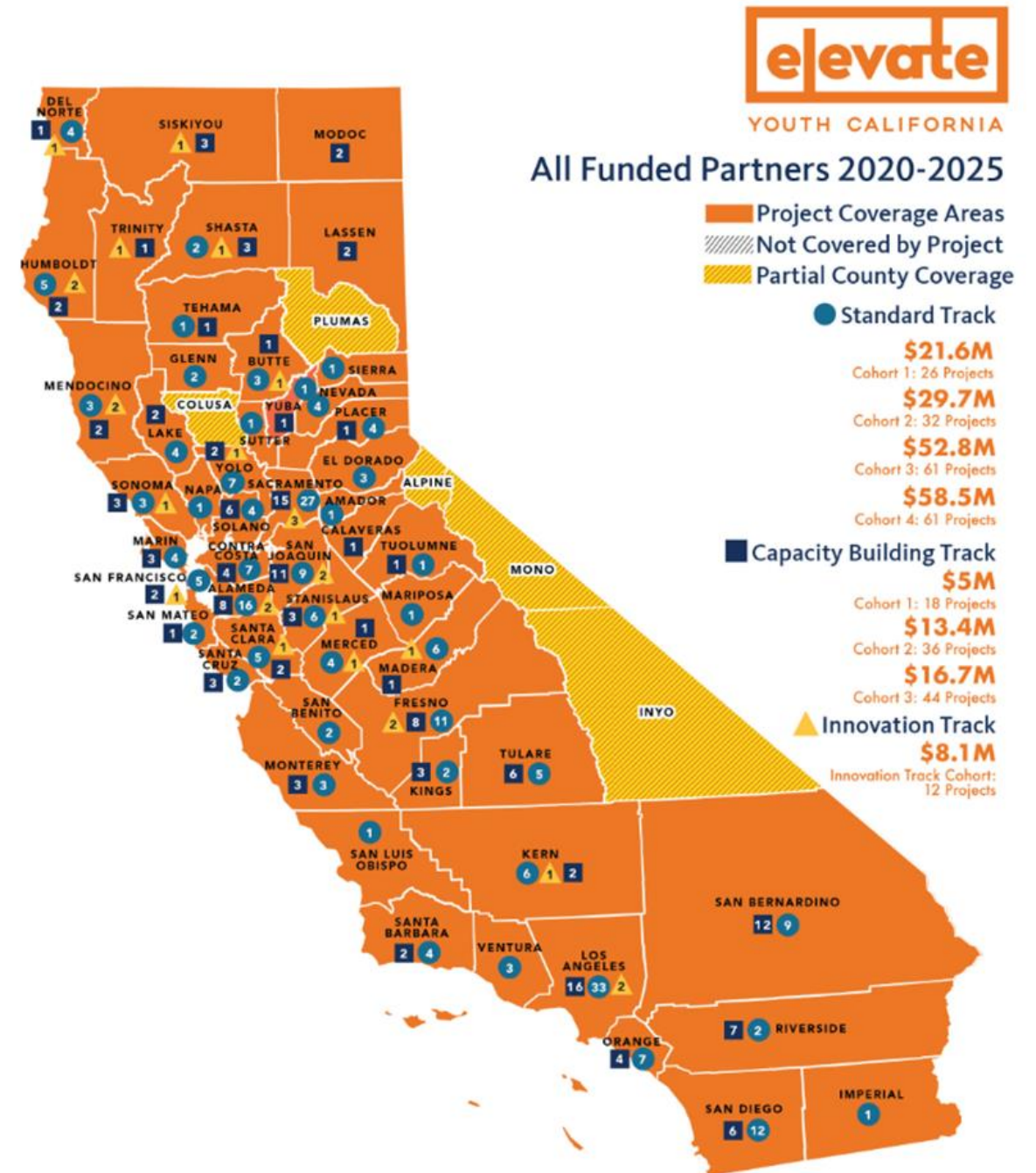


THE CENTER
at Sierra Health Foundation

Elevate Youth California Program Goal

Grounded in social justice youth development, Elevate Youth California supports a statewide network of organizations working on youth substance use disorder prevention, education and early intervention start-up activities and/or enhancement efforts in low-income urban and rural areas throughout California, with a focus on impacting policy, systems and environmental change.

Counties with Elevate Youth California partners



Funded Partners

Visit www.elevateyouthca.org to learn more



[Home](#) [About](#) [Program Impact](#) [News](#) [Resources](#) [Contact](#)

Standard Track Cohort 4

Learn how our 61 Standard Track Cohort 4 partners are leading change with youth in communities through prevention, outreach and education.

'ataaxum Pomkwaan

San Diego County
\$958,835

To improve health outcomes of Native American youth in San Diego, Riverside and San Bernardino counties through advocacy programs and activities, Indigenous Clubs, mentorship and youth social justice workshops to address substance use prevention among youth.

Alliance for Community Transformations

Mariposa County
\$655,367

To empower youth in Mariposa County through creative arts, goal setting, mentorship and youth activism to holistically approach policy

Alcohol Justice

Marin County
\$999,056

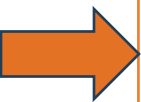
To promote the leadership of Latinx youth of the Canal district of San Rafael and Marin County by understanding Indigenous and Latinx cultural practices, community organizing and hands-on environmental projects to prevent substance use.

Antelope Valley Partners for Health

Los Angeles County
\$992,292

To build the capacity of system-involved Latinx and Black youth in Los Angeles County through youth activism, mentoring and peer-to-peer

Elevate Youth California Round 5 Funding Tracks



Funding Track	Length of Agreement	Approximate Award Amount	Release of RFA	Focus
Standard	36 months	Up to \$1 million	July 2023	Policy, system and environmental change through youth activism, mentorship and peer-led support
Capacity Building	30 months	\$100,000 - \$400,000	January 2024	Strengthening the operational, programmatic, financial or organizational infrastructure of community-based organizations focused on youth substance use prevention

Funding Opportunity Overview

ELEVATE YOUTH CALIFORNIA:
YOUTH SUBSTANCE USE DISORDER
PREVENTION PROGRAM: COHORT 5
STANDARD TRACK

REQUEST FOR APPLICATIONS
JULY 2023



Glossary

- » Prevention
- » Harm Reduction
- » Substance Use Disorder
- » Addiction
- » Policy, Systems and Environmental Change
- » Social Justice Youth Development
- » Intersectionality

Substance Use Disorder Prevention

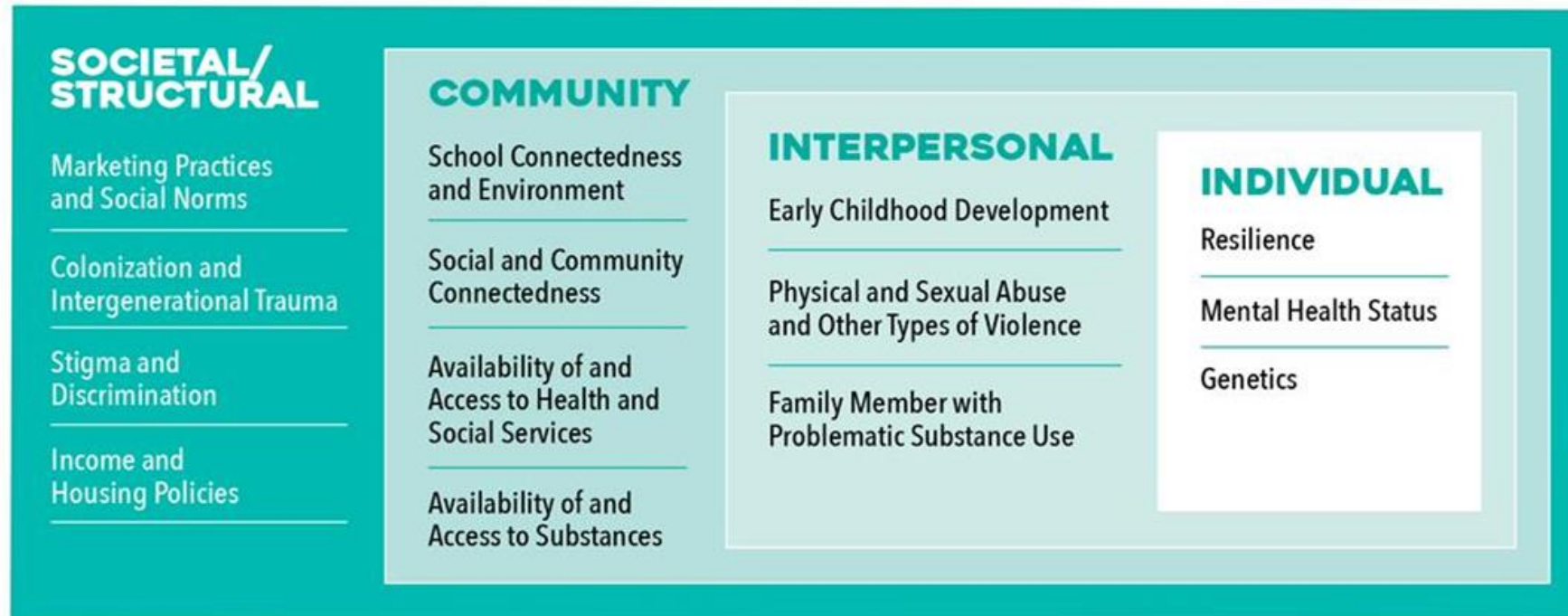
- » Prevention encompasses activities that promote healthy behaviors, reduce risks and build protective factors.
- » Harm reduction aims to reduce at-risk, moderate and high-risk behaviors often associated with substance misuse.

Social Justice Youth Development

- » Elevate Youth California is a youth social justice mentoring and peer support program focusing on communities disproportionately impacted by the War on Drugs.
- » Social justice youth development expands the concept of a positive youth development framework and addresses social factors youth face as they develop into adulthood.
- » Examples: Youth-led organizing, student activism, campaign to address a school or community concern, efforts to change a social condition through public policy

Guiding Values

1. Invest in youth empowerment, leadership and development
2. Implement programs through the cultural lens of the impacted community
3. The promotion of population-level impacts through policy, systems and environmental change



Youth Prevention Program Scope

- » The Center is seeking applications from community-based organizations, Tribal organizations (including 638s and urban clinics) and county behavioral health organizations that strive for health equity and that will work on specific culturally and linguistically appropriate prevention, outreach and education projects that address policy, systems and environmental change, focused on youth ages 12-26.
- » **Project Period:** November 16, 2023 to November 15, 2026

Communities of Focus

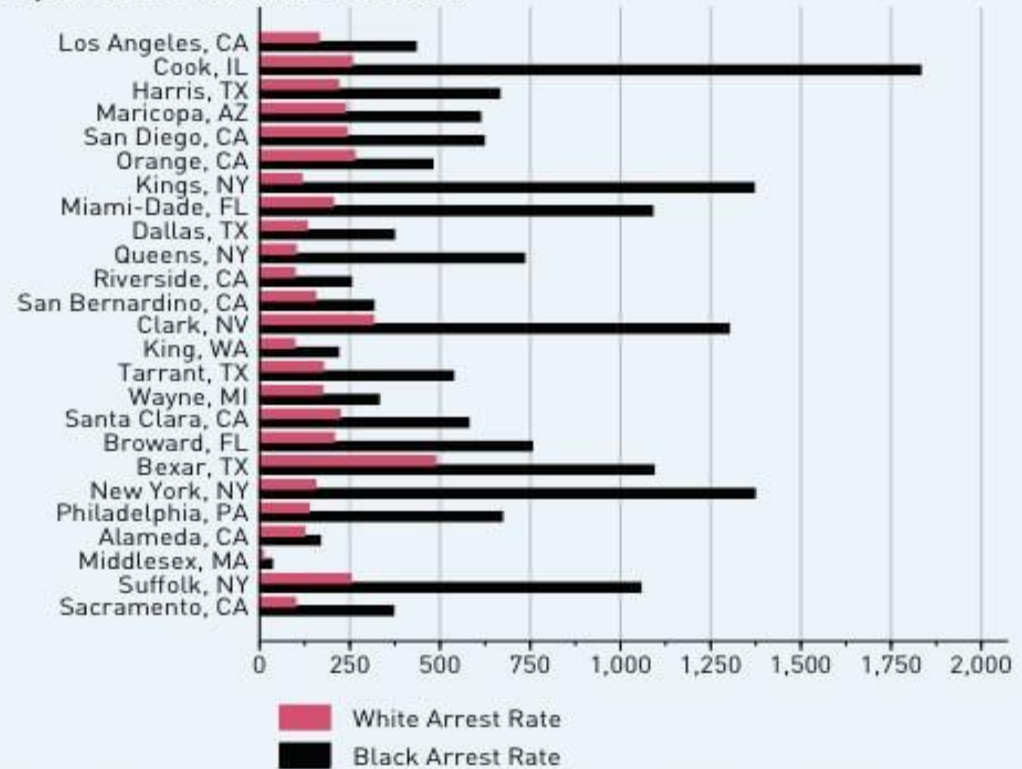
Communities disproportionately impacted by the War on Drugs

Racial Group	California Raw Numbers on Drug Offenses
White	33
Black/African American	24
Hispanic/Latino	117
Asian	9
All Youth of Color	150

Source: The W. Haywood Burns Institute
2015 Incarceration for All Youth in California

FIGURE 16

Racial Disparities in Marijuana Possession Arrests in the 25 Most Populous Counties in U.S. (2010)



Source: FBI/Uniform Crime Reporting Program Data and U.S. Census Data

Your Involvement

- » Reach into specified geography
- » Understanding of community
- » Trusted partnership(s)
- » Successful approach for community prevention and education

Eligibility Criteria

- » Located in California
- » Provide services in California
- » Are a 501(c)(3) community-based organization, Tribal organization (including 638s and urban clinics) or a county behavioral health organization with established and trusted community relationships. Fiscal sponsorships are eligible. Also open to coalitions of organizations and collaboratives, as long as the backbone organization is an eligible applicant.
- » Applicant organization must not have an active Elevate Youth California grant. However, Elevate Youth California-funded partners whose current award ends in November 2023 are eligible to apply. Fiscal sponsors are also an exception and are allowed to submit for a new fiscally sponsored project that was not awarded a previous Elevate Youth California grant.

Eligibility Criteria continued

- » Have demonstrated experience partnering with young people of color and other marginalized communities disproportionately impacted by the War on Drugs.
- » Applicant organizations and collaborative partners must deeply engage and reflect the proposed communities served that are disproportionately impacted by the War on Drugs. Grantee partners should have a history of working with impacted communities, including representation on the board and staff, clients and neighborhoods served.
- » Applicant organizations and their partners must have demonstrated evidence of inclusivity and shall not discriminate based on race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation or military status in any of its activities or operations.

Implementation Strategies

Proposals must contain a component of youth activism and at least one other mentorship and/or peer-led support and leadership program:

- » Youth activism (required)
- » Mentorship/relationship building
- » Peer-led support and leadership programs

Examples of Potential Funded Activities

- » Direct services
- » Policy, systems and environmental change
- » Culturally rooted, healing-centered youth activism that addresses policies and systems
- » Peer-led capacity building, training and leadership development
- » Policy-focused campaigns
- » Youth-led programming and credible messenger outreach programs

Award Amount

Up to \$1,000,000 for three years

If Awarded: Responsive Payment Schedule

- » Minimum of three payments
- » Specific payment amounts will be determined through the proposed budget and in collaboration with awarded partners

If Awarded: Other Funding Information

- » Rural/Urban support
- » Grants will be deliverable-based

If Awarded: Reporting & Data Requirements

Partners will be required to submit **quarterly reports** responding to the performance measures identified in their grants and work plan, including financial reports.

Report	Period	Due Date to The Center
Progress Report 1	11/16/2023-2/15/2024	3/15/2024
Progress Report 2	2/16/2024-5/15/2024	6/14/2024
Progress Report 3	5/16/2024-8/15/2024	9/16/2024
End of Year Report 1	11/16/2023-11/15/2024	12/2/2024
Progress Report 4	8/16/2024-11/15/2024	12/16/2024
Annual Financial Report 1	11/16/2023-11/15/2024	12/30/2024
Progress Report 5	11/16/2024-2/15/2025	3/14/2025
Progress Report 6	2/16/2025-5/15/2025	6/16/2025
Progress Report 7	5/16/2025-8/15/2025	9/15/2025
End of Year Report 2	11/16/2024-11/15/2025	12/1/2025
Progress Report 8	8/16/2025-11/15/2025	12/15/2025
Annual Financial Report 2	11/16/2023-11/15/2024	12/29/2025
Progress Report 9	11/16/2025-2/15/2026	3/16/2026
Progress Report 10	2/16/2026-5/15/2026	6/15/2026
Progress Report 11	5/16/2026-8/15/2026	9/15/2026
Progress Report 12	8/16/2026-11/15/2026	12/1/2026
End of Year Report 3 & Cumulative Final Report	11/16/2023-11/15/2026	12/1/2026
Cumulative Financial Report	11/16/2023-11/15/2026	12/30/2026

Youth Listening Session

- » Host a minimum of one youth listening session with impacted youth each year of project implementation
- » Feedback on strategy and project implementation



Questions?

Two thick, wavy lines in shades of blue and teal sweep across the lower half of the slide, creating a modern, fluid design element.

Elevate Youth California: Youth Substance Use Disorder Prevention Program: Standard Track

Two wavy, horizontal lines in shades of blue and teal, positioned below the main title and above the subtitle.

Application Process

The Application



THE CENTER
at Sierra Health Foundation

Elevate Youth California Round 5 - Standard Track

☐ Save my progress and resume later | [Resume a previously saved form](#)

Be sure to read the **Elevate Youth California Grant Round 5 Application** guidelines and instructions in the Request for Applications (RFA) carefully before beginning your application. Required fields and attachment uploads are marked with a red * (asterisk).

If you have questions, send an email to elevateyouthca@shfcenter.org with the subject line: **Elevate Youth California Round 5 Application Online Help**.

Use Tab key or mouse click to move from field to field. Clicking Enter will attempt to Submit an incomplete application.

After submission you will receive an email confirmation along with a printable PDF copy of your application.

<https://sierrahealth.tfaforms.net/98>

The Application



THE CENTER
at Sierra Health Foundation

Elevate Youth California Round 5 - Standard Track

☐ Save my progress and resume later | [Resume a previously saved form](#)

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Use Tab key or mouse click to move from field to field. Clicking Enter will attempt to Submit an incomplete application.

After submission you will receive an email confirmation along with a printable PDF copy of your application.

<https://sierrahealth.tfaforms.net/98>

The Application:

Applicant Information

Please note: if your application has a fiscal sponsor, the fiscal sponsor's information should be entered into this section.

ORGANIZATION AND CONTACT INFORMATION

This section is to be completed by the qualifying organization; please use the legal name as registered with the IRS. Qualifying organizations are defined as organizations that has its 501(c)(3) nonprofit tax-exempt status, Tribal organization⁶ (including 638s and urban clinics) or county behavioral health organizations that are the sole provider of prevention services in their respective county.

Applicant Organization Information

Organization Name

Street Address

City

State/Province

Zip/Postal Code

County

Phone

Website/URL (optional)

Applicant Organization Tax ID #

Tax Id should be a 9 digit number in the following format: 12-3456789

What is the organization's annual budget amount?

\$

Organization Status – Organization has 501(c)(3) nonprofit status with the IRS.

- ☐ Yes. Organization has 501 (c) (3) nonprofit status with the IRS.
- ☐ No. Organization does not have 501 (c) (3) nonprofit status with the IRS.
- ☐ Unsure. Organization is unsure if it has 501 (c) (3) nonprofit status with the IRS.

Does the applicant organization have an annual financial audit?

☐ Yes ☐ No

Legal entity: Please select the closest legal entity from the options below. This should match what the organization wrote in question 3 on the W-9

The Application:

Applicant Information

Please note: if your application has a fiscal sponsor, the fiscal sponsor's information should be entered into this section.

Director/CEO Contact Information

The Director/CEO should be associated with the qualifying organization from the section directly above.

Director/CEO Contact First Name

Director/CEO Contact Last Name

Director/CEO Contact Title

Director/CEO Contact Email

Director/CEO Contact Office Phone

Director/CEO Contact Office Phone Extension

The Application:

Applicant Information

Is the project sponsored by the applicant organization?

A fiscal sponsor is an organization that applies on behalf of an entity or group that does not have legal standing with the IRS.

☒ Yes ☐ No

Fiscally Sponsored Entity Information

If applying for funds through a sponsoring entity, the sponsoring entity should be the applicant organization above. Provide information about the sponsored entity or project in the fields below.

Fiscally Sponsored Organization
Name

Street Address

City

State/Province

Zip/Postal Code

County

Please select... ▼

Phone

Website/URL (optional)

What is the sponsored organization's
annual budget amount?

\$

The Application:

Applicant Information

Primary Project Contact (for questions related to this proposal)

This section is to include information for the Primary Contact for this application and overall project oversight.

First Name *

Last Name *

Title *

Email *

Office Phone *

Extension

The Application:

Project Description and Implementation Strategies

PROJECT INFORMATION

Project Description

Name of Project (20 words or less)

Brief Purpose of Project. Briefly describe the proposed services and who will be served. The description must start with "To." (100 words or less)

To

Amount Requested

\$

awards for this opportunity will not exceed \$1,000,000

Project Start Date

Project End Date

Proposed Implementation Strategy (select at least two):

- ☒ Youth Activism for Policy, System or Environmental Change (required)
- ☐ Mentorship/Relationship Building
- ☐ Peer-led Support and Leadership Program

Number of implementation strategies

Must select two implementation strategies above.

The Application:

Project Geography

Project Geography

For the county or counties that the organization benefits, indicate your best estimate of the percentage of the project work that would take place there (best estimate). (Total must add up to 100.)

Alameda

%

Alpine

%

Amador

%

Butte

%

Calaveras

%

Colusa

%

Contra Costa

%

Del Norte

%

El Dorado

%

Fresno

%

Glenn

%

Humboldt

%

Imperial

%

Inyo

%

Kern

%

Kings

%

Lake

%

Lassen

%

Los Angeles

%

Madera

%

Marin

%

Mariposa

%

Mendocino

%

Merced

%

The Application:

Urban/Rural and Race and Ethnicity

Urban/Rural

Indicate whether the proposed project benefits people living in an urban or rural area, or both. Region where services will be implemented (see definition in RFA):

- ☐ Urban
- ☐ Rural
- ☐ Both Urban and Rural

Race and Ethnicity

For the racial and ethnic populations that will be affected, provide your best estimate of the percentage of the total people of each population [able to choose multiple; Total must add up to 100]

American Indian and Alaska Native (e.g., Navajo Nation, Blackfeet Tribe, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.):

%

Asian-American (e.g., East Asian, South Asian, Southeast Asian, or Asian American, etc.):

%

Black or African American (e.g., African American, Nigerian, Ethiopian, Somali, Afro Caribbean or Afro Latinx, etc.):

%

Hispanic or Latino (e.g., Mexican or Mexican American, Puerto Rican, Cuban, Salvadoran, Dominican, Columbian, another country of Latin America or Spanish origin, etc.):

%

Middle Eastern or North African (e.g., Lebanese, Iranian, Egyptian, Syrian, Moroccan, Algerian, etc.):

%

Pacific Islander (e.g., Native Hawaiian, Samoan, Chamorro, Tongan, Fijian, Marshallese, etc.):

%

White (e.g., German, Irish, English, Italian, Polish, French, etc.):

%

Multi-racial/Multi-ethnic:

%

Another race ethnicity, or origin not on the list:

%

The Application:

Age Group & Additional Population

Age Group

All selected activities must be related to youth 12-26 years old. For the age groups that will be affected, provide your best estimate of the percentage in each age group. (Total must add up to 100.)

Under 5

%

5 - 9

%

10 - 14

%

15 - 19

%

20 - 24

%

25 - 54

%

55+

%

Total Percentage of Age

%

Total of Age Groups must equal 100%.

Additional Areas of Focus

Select any of the following populations that are a primary focus of the project.

- ☐ Foster Youth
- ☐ 2S/LGBTQ+ Youth
- ☐ Youth with Disabilities
- ☐ Youth Experiencing homelessness/housing insecurity
- ☐ Immigrant Youth and Youth from mixed immigration status families
- ☐ Youth/Young Adult who are in county jail, state prison or juvenile detention, on state parole, on county probation, or under post release community supervision
- ☐ Youth with mental health disorder needs
- ☐ Youth with substance use disorder needs
- ☐ Youth with limited English proficiency
- ☐ Youth from low-wage families
- ☐ Uninsured and youth formerly enrolled in Medi-Cal
- ☐ Other

The Application:

Board and Staff

Racial/Ethnic Make-up of Board and Staff

For the racial and ethnic populations that make up the board and staff of the applying organization, provide your best estimate of the percentage of the total people of each population [able to choose multiple; Total must add up to 100]

American Indian and Alaska Native (e.g., Navajo Nation, Blackfeet Tribe, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.):

%

Asian-American (e.g., East Asian, South Asian, Southeast Asian, or Asian American, etc.):

%

Black or African American (e.g., African American, Nigerian, Ethiopian, Somali, Afro Caribbean or Afro Latinx, etc.):

%

Hispanic or Latino (e.g., Mexican or Mexican American, Puerto Rican, Cuban, Salvadoran, Dominican, Columbian, another country of Latin America or Spanish origin, etc.):

%

Middle Eastern or North African (e.g., Lebanese, Iranian, Egyptian, Syrian, Moroccan, Algerian, etc.):

%

Pacific Islander (e.g., Native Hawaiian, Samoan, Chamorro, Tongan, Fijian, Marshallese, etc.):

%

White (e.g., German, Irish, English, Italian, Polish, French, etc.):

%

Multi-racial/Multi-ethnic:

%

The Application: Narrative Questions

- » Organization Description
- » Opportunity/Need
- » Population Description
- » Culturally and Linguistically Appropriate Services
- » Qualifications of Project Team
- » Project Goal
- » Project Activities
- » Monitoring and Evaluation
- » Track Record with Proposed Project Activities and Policy Change
- » Partnerships
- » Technical Assistance

Attachments



Application

Required Application Attachments

- » Proposed three-year project budget
- » Proposed project budget justification
- » Applicant organization's signed W-9
- » Work plan
- » Support letter from administrator/executive, or if you are applying as a coalition, support letter signed by each coalition member stating their role in the project and signed by that organization's executive

Attachments

Attachments

Please note: Grant applications may not be considered if requested attachments are not included or completed. Please upload your file **only** once for each requirement.

Form 1: Proposed Three-year Project Budget (required) –Form 1 is located in the Attachments section of the online application form, fill it in and upload it. Be sure to complete a budget for each year. Each budget will roll up to the total budget spreadsheet.

Choose File No file chosen

Form 2: Proposed Project Budget Justification (required) – Form 2 is located in the Attachments section of the online application, please describe expense line items and what they will support

Choose File No file chosen

Applicant organization's signed W-9 (required). Please upload under the attachments section of the application.

Choose File No file chosen

Form 3: Work plan (required) – Form 3 is located in the Attachments section of the online application form, fill it in and upload it. Please upload under the attachments section of the application

Choose File No file chosen

Support Letter (required) signed by the applicant organization's executive, or if you are applying as a coalition, support letter signed by each coalition member stating their role in the project and signed by that organization's executive. The support letter should affirm the applicant's ability to submit quarterly data and financial progress reports, participation in external evaluation activities and participation at two in-person convenings. Please upload under the attachments section of the application.

Choose File No file chosen

Proposed Budget

Attachment 3 - Budget

The Center
Proposed Project Budget
Applicant Organization

Start Date: 11/16/2022

End Date: 11/15/2025

*Row 48: Indirect - This row will automatically calculate the indirect cost of each column based on the Indirect Rate that is indicated in cell E48. If you would like to input your own indirect costs you can remove the formulas in row 48.

I. Personnel

Salaries

FTE

	Total Project Budget Year 1 11/16/22 - 11/15/23 (12 Months)	Requested from The Center	Other Funding Committed to Project
1	\$0.00		
2	\$0.00		
3	\$0.00		
4	\$0.00		
5	\$0.00		
6	\$0.00		
7	\$0.00		
8	\$0.00		
Payroll Taxes and Benefits	\$0.00		
Total of Salary and Benefits	\$0.00	\$0.00	\$0.00
Consultant Fees			
1	\$0.00		
2	\$0.00		
3	\$0.00		
4	\$0.00		
Total Personnel	\$0.00	\$0.00	\$0.00

II. Other Expenses

Office Supplies	\$0.00		
Postage	\$0.00		
Printing/Duplicating	\$0.00		
Information/Materials	\$0.00		
Equipment	\$0.00		
Rent / Utilities	\$0.00		
Travel	\$0.00		
Miscellaneous (List)			
1 Incentives	\$0.00		
2 Youth Listening Sessions (minimum 1/yr)	\$0.00		
3 In-person convening (two total)	\$0.00		
4	\$0.00		
5	\$0.00		
6	\$0.00		
7	\$0.00		
8	\$0.00		
Total Other Expenses	\$0.00	\$0.00	\$0.00
Indirect (up to 20% of direct costs)	\$0.00	\$0.00	\$0.00
Total Grant Expenses	\$0.00	\$0.00	\$0.00

* enter actual indirect rate %

Indirect Rate *
10%

	Total Project Budget Year 2 11/16/23 - 11/15/24 (12 Months)	Requested from The Center	Other Funding Committed to Project
1	\$0.00		
2	\$0.00		
3	\$0.00		
4	\$0.00		
5	\$0.00		
6	\$0.00		
7	\$0.00		
8	\$0.00		
Payroll Taxes and Benefits	\$0.00		
Total of Salary and Benefits	\$0.00	\$0.00	\$0.00
Consultant Fees			
1	\$0.00		
2	\$0.00		
3	\$0.00		
4	\$0.00		
Total Personnel	\$0.00	\$0.00	\$0.00
Office Supplies	\$0.00		
Postage	\$0.00		
Printing/Duplicating	\$0.00		
Information/Materials	\$0.00		
Equipment	\$0.00		
Rent / Utilities	\$0.00		
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5	\$0.00		
6	\$0.00		
7	\$0.00		
8	\$0.00		
Total Other Expenses	\$0.00	\$0.00	\$0.00
Indirect (up to 20% of direct costs)	\$0.00	\$0.00	\$0.00
Total Grant Expenses	\$0.00	\$0.00	\$0.00

	Total Project Budget Year 3 11/16/24 - 11/15/25 (12 Months)	Requested from The Center	Other Funding Committed to Project
1	\$0.00		
2	\$0.00		
3	\$0.00		
4	\$0.00		
5	\$0.00		
6	\$0.00		
7	\$0.00		
8	\$0.00		
Payroll Taxes and Benefits	\$0.00		
Total of Salary and Benefits	\$0.00	\$0.00	\$0.00
Consultant Fees			
1	\$0.00		
2	\$0.00		
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4	\$0.00		
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Office Supplies	\$0.00		
Postage	\$0.00		
Printing/Duplicating	\$0.00		
Information/Materials	\$0.00		
Equipment	\$0.00		
Rent / Utilities	\$0.00		
Travel	\$0.00		
Miscellaneous (List)			
1 Incentives	\$0.00		
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3 In-person convening (two total)	\$0.00		
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5	\$0.00		
6	\$0.00		
7	\$0.00		
8	\$0.00		
Total Other Expenses	\$0.00	\$0.00	\$0.00
Indirect (up to 20% of direct costs)	\$0.00	\$0.00	\$0.00
Total Grant Expenses	\$0.00	\$0.00	\$0.00

	Total Project Budget	Requested from The Center	Other Funding Committed to Project
1	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00
Payroll Taxes and Benefits	\$0.00	\$0.00	\$0.00
Total of Salary and Benefits	\$0.00	\$0.00	\$0.00
Consultant Fees			
1	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00
3	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00
Total Personnel	\$0.00	\$0.00	\$0.00
Office Supplies	\$0.00	\$0.00	\$0.00
Postage	\$0.00	\$0.00	\$0.00
Printing/Duplicating	\$0.00	\$0.00	\$0.00
Information/Materials	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Rent / Utilities	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Miscellaneous (List)			
1 Incentives	\$0.00	\$0.00	\$0.00
2 Youth Listening Sessions (minimum 1/yr)	\$0.00	\$0.00	\$0.00
3 In-person convening (two total)	\$0.00	\$0.00	\$0.00
4	\$0.00	\$0.00	\$0.00
5	\$0.00	\$0.00	\$0.00
6	\$0.00	\$0.00	\$0.00
7	\$0.00	\$0.00	\$0.00
8	\$0.00	\$0.00	\$0.00
Total Other Expenses	\$0.00	\$0.00	\$0.00
Indirect (up to 20% of direct costs)	\$0.00	\$0.00	\$0.00
Total Grant Expenses	\$0.00	\$0.00	\$0.00

Budget Justification

- » For each line item listed in the Excel Budget Form, list and explain how the funds will be used for the project
- » Be specific on how you arrived at the budgeted amounts
- » Include full-time equivalents (FTE) for staff
- » Identify other funding secured for the proposed activities, if applicable
- » Include and describe any in-kind support

Budget Justification

Elevate Youth California

BUDGET JUSTIFICATION

For each item listed in the Excel Budget Form, list and explain how the funds will be used for the project, including other funding committed to the project and the source of other funding. Be specific on how you arrived at the budgeted amounts. Describe in-kind resources.

Shaded fields will expand as you type and continue on to additional pages.

Applicant Organization: 
Total Amount Requested by Year:
Year 1 
Year 2
Year 3
Total 

List line items, budgeted amounts and justification below:

Work Plan

» Project Overview

- Priority area/ population
- Problem statement
- Contributing factors
- Overall program goal
- Policy goal

» Work Plan

- Objective
- Project activities
- Responsible staff/partner
- Timeline
- Monitoring/evaluation approach

Work Plan Example

Work Plan Example – Elevate Youth California

Organization Name: Youth Empowerment Center

Grant Period: November 16, 2020 – November 15, 2023

Priority Area/Population: *Latinx 2S/LGBTQ+ youth*

Problem Statement: *Latinx 2S/LGBTQ+ youth in rural California are at greater risk of experiencing negative impacts of substance use disorders.*

Contributing Factors: *Poor social support, reduced access to gender-confirming medical care, and higher risk of homelessness or unstable housing may lead to increased likelihood of using harmful substances.*

Program Goal: *To reduce the yearly number of school suspensions or expulsion of 2S/LGBTQ+ youth participants due to possession or use of a controlled substance from 61 suspensions (2021-2022) to less than 40 suspensions by December 2023.*

Policy Goal: *To improve school climate by addressing the disproportionate rate of expulsion that 2S/LGBTQ+ students of color experience by expanding anti-bullying campaigns and healing-centered restorative justice programs throughout the six middle schools and three high schools in Plumas County by November 2023.*

Work Plan

The work plan has five parts:

- **Objectives:** The objectives are statements of what major accomplishments you expect to achieve that year. Objectives should relate to the contributing factors. For example, you might have an objective related to decreases in depression. Please limit your plans to the 2-4 objectives that are essential for achieving your project goal. Objectives should be “SMART”:
 - **Specific:** Identify the specific change you want to see, including the individuals or groups you want to see the change in.
 - **Measurable:** Identify how much change you expect to see.
 - **Achievable:** Be ambitious, but also realistic, in what can be achieved within the grant period.
 - **Relevant:** Identify changes that are likely to affect the contributing factors in ways that will help you achieve the overall project goal.
 - **Time-bound:** All objectives should be achievable by the end of the grant period. Annual objectives should identify what can be achieved each year.

- In partnership with the local school district, establish a local youth mentorship program at two high schools and three middle schools by 2023 (by the end of the project).
- Develop a new school district policy that replaces zero-tolerance approaches for bullying and substance use with healing-centered restorative justice practices in six middle schools and three high schools in Plumas County by 2023.
- Plan and host an annual youth action summit to educate and empower 50 youth ages 12-26 on topics of policy systems change, advocacy and SUD prevention in Plumas County by 2023.
- **NOTE:** You will be required to report on the extent to which you achieved or exceeded your objectives. Make them ambitious, but realistic.
- **Responsible staff/partner:** Identify the responsible partner/organization who will be implementing the specific objective.
- **Monitoring/evaluation approach:** In this column, identify the tool and analysis approach you will use to track progress toward your intermediate/long-term outcomes and overall goal.
- **Activities:** List the activities that support the identified objective.
- **Timeline:** Identify the start and end dates.

See examples in the tables below.

1. Programmatic Objectives

Example Objective:	<i>At the conclusion of the program, at least 80% of the participants will have an increase from baseline in leadership, decision-making and social skills by November 2023.</i>			
Project activities that support the identified objectives	Responsible staff/partners	Timeline		
		Start Date	End Date	
1. Recruit and train 10 peer-mentors	1. Project Lead	1/5/21	2/15/21	
2. Outreach and recruitment of 30 program youth	2. Project Lead	1/5/21	3/30/21	
3. Connect program youth to peer mentors	3. Project Lead	1/5/21	1/30/22	
4. Hold bi-weekly mentoring sessions with peer youth mentors and mentees	4. Peer Mentors, Project Lead	2/1/21	11/15/23	
5. Hold monthly trainings for program youth on relevant topics in Year 2 and 3	5. Peer Mentors, Coordinator, Project Lead	11/16/21	11/15/23	
Monitoring/evaluation approach: <i>Example:</i> <ul style="list-style-type: none"> • <i>Participation in meetings using confidential sign-in sheets</i> • <i>Participant pre/post survey gauging increase in leadership, decision-making and social skills</i> • <i>Listening sessions with youth who identify as Latinx 2S/LGBTQ+ or straight to determine program design and receive program feedback at the end of Year 1.</i> 				

2. Policy, Systems and Environmental Objective

Example Objective:	<i>Youth Empowerment Center in collaboration with ABC organization will improve school climate by providing a 4-part training series to all relevant staff of the six middle schools and three high schools in Plumas County on healing-centered restorative justice to increase staff knowledge of alternative approaches to discipline by November 2022.</i>			
Activities that support the identified objective	Responsible staff/partners	Timeline		
		Start Date	End Date	
1. ABC organization will provide one training per month available to all Plumas County	1. ABC Organization, YEC Staff Policy Lead 2. Staff Policy Lead & Youth Policy Participants	10/1/21	9/30/23	
		10/1/21	8/19/23	

Questions?

Two thick, wavy lines in shades of blue and teal sweep across the lower half of the slide, creating a modern, fluid design element.

How to be Competitive



Selection Criteria

Competitive applications will:

- » Present a complete and responsive application that demonstrates a favorable mix of credentials, capacity, potential and cost
- » Clearly explain why the organization is the appropriate organization to implement the youth substance use disorder prevention project, including, but not limited to, track record of engaging with community impacted by the War on Drugs and championing and history of youth-led programming
- » Utilize an innovative culturally responsive approach to substance use prevention while understanding the role trauma plays in the development of young people
- » Demonstrate the use of an equity framework that recognizes the need to strive for health and racial equity in program activities and outcomes

Selection Criteria

Competitive applications will:

- » Demonstrate commitment to social justice youth development and asset-based approach to youth engagement
- » Demonstrate a comprehensive youth engagement plan that is responsive to the COVID-19 pandemic
- » Utilize prevention and education that is tailored and utilizes a stigma-reducing approach
- » Use an intersectional approach to health equity through policy, systems and environmental change.
- » Include clear and demonstrated screening and referral pathways with the ability to navigate youth to a higher level of substance use or mental health care, if needed

Proposal Writing Tips

- » Read and follow application guidelines and instructions
- » Verify your organization is eligible
- » Answer questions clearly and provide enough detail about the proposed activities so that the reviewers can fully understand your plan
- » Clearly explain your proposed project and what change will result from funding

Proposal Writing Tips

- » Check for consistency in the project description, budget narrative and budget line items
- » Have someone who is not involved in the project read your draft application and tell you what they think you are applying for
- » Review the Attachments Checklist to ensure you have all required documents

Application Submission Tips

- » Click the “Save my progress and resume later” button if you will not be active in the application (be sure to save the e-mail that is sent to your inbox and to write down or save the password somewhere that is secure)
- » Submit the application before the deadline
- » Write responses to the narrative questions outside of the grant portal, then copy and paste your responses into the appropriate fields
- » As you write responses, track your word count

Application Checklist

- » Review Application Instructions and Criteria
- » Coalitions may apply, as long as one eligible organization is the applicant
- » Complete the application in the online portal:
 - Application questions
 - Three-year Project Budget
 - Project Budget Justification
 - Work Plan
 - W-9
 - Support letter from administrator/executive, or if you are applying as a coalition, support letter signed by each coalition member stating their role in the project and signed by that organization's executive

Timeline

- » Application deadline
- » Award Announcement
- » Funds Available
- » **August 28, 2023 at 1:00 p.m. (Pacific Time)**
- » Late October
- » Late November

Upcoming Office Hours

Thursday, August 10, from 10 a.m. to 11 a.m.

Please register at:

<https://us06web.zoom.us/meeting/register/tZ0uc-qsrj4jGtFtvGMdqtsq99DhOtlSytXY>

Tuesday, August 22, from 1 p.m. to 2 p.m.

Please register at:

<https://us06web.zoom.us/meeting/register/tZAodOuqrz4tHd20TadRfcCljkuLO7SOVYEi>

Contacts and Resources

Contact:

If your question wasn't answered, e-mail questions to elevateyouthca@shfcenter.org

Resources:

- » Elevate Youth California website: <https://elevateyouthca.org/>
- » The Center: www.shfcenter.org
- » Prevention Institute's "California's Prop 64 Youth Education, Prevention, Early Intervention and Treatment Fund": PreventionInstitute.org (.pdf)
- » Child and Adolescent Health Measurement Initiative's Roadmap for California Prop 64 Expenditures: www.prop64roadmap.org
- » When the Smoke Clears: Racial Disparities in California's Marijuana Arrests: RegionalChange.UCDavis.edu